

**G2IT. LLC.**

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## **TECHNICAL WRITER**

### **Duties and Responsibilities:**

- Write, review, and edit software development artefacts, including, but not limited to, requirements documents, design documents, and user stories
- Create story boards and software mock-ups
- Edit and update project status reports and presentations
- Write and maintain end-user documentation in a variety of tools and formats, including, but not limited to, online help, user guides, knowledgebase/troubleshooting articles, quick reference guides, and training materials
- Review and respond to service desk tickets as needed

### **Qualifications:**

- 1-3 years of technical writing experience on software development projects
- BA/BS in technical writing, professional writing, rhetoric, English, or similar field
- Candidates must provide writing samples for review during interviews